



BRITISH
HOROLOGICAL
INSTITUTE
MUSEUM TRUST

VOLUNTEER REGISTRATION FORM

Thank you for your interest in volunteering for the BHI Museum at Upton Hall. Please complete all sections of this form to help us with your application to become a volunteer at the Museum. All information will be help by the BHI Museum and will remain confidential.

DATE: ____ / ____ / ____

YOUR DETAILS:

Title	
Surname	
First Name/ Names	
Home Address	Postcode:
Home Telephone Number	
Mobile Telephone Number	
Email Address	
Do you consider yourself to have a disability?	Yes: <input type="checkbox"/> No: <input type="checkbox"/> (please tick)
If yes, please give details:	Details:

EMERGENCY CONTACT DETAILS:

Relationship to you	
Name	
Home Address	Postcode:
Home Telephone Number	
Mobile Telephone Number	
Email Address	

VOLUNTEER OPPORTUNITIES:

Which types of role interest you?: (Please tick as many boxes as apply)	Exhibitions: <input type="checkbox"/> Collections: <input type="checkbox"/> Marketing: <input type="checkbox"/> Events: <input type="checkbox"/> Front of House/ Tour Guide: <input type="checkbox"/> Education/ Schools: <input type="checkbox"/> Fundraising: <input type="checkbox"/> Research: <input type="checkbox"/> Maintenance/ Handy-work: <input type="checkbox"/> Gardening: <input type="checkbox"/> Administration: <input type="checkbox"/> Other: <input type="checkbox"/>
If you are applying for a specific volunteer role that you have seen advertised, what is it, and where did you find out?	
Please tell us a little bit about why you are interested in the role/s and what previous experience or skills you may have which would help you:	

AVAILABILITY:

Are you currently:	Full-time Student: <input type="checkbox"/> Part-time Student: <input type="checkbox"/> Unemployed: <input type="checkbox"/> Retired: <input type="checkbox"/> Employed: <input type="checkbox"/>
When would you like to volunteer? Please tick your preferred/ available times:	
	Monday Tuesday Wednesday Thursday Friday Saturday Sunday
AM	
PM	

RECOMMENDATIONS:

Please provide details of 2 people who can provide a character reference for you. People you have volunteered for, employers, or anyone you have had a professional relationship with are encouraged. Please don't list relatives, but 1 referee may be a friend if you wish.		
	Referee 1:	Referee 2:
Name		
Home Address (and postcode)		
Telephone Number		
Email Address		
How do you know this person?		

If you have any questions on filling in this application form, please contact the Museum by email: bhimuseum@bhi.co.uk or by telephone: 01636 817 601.

THANK YOU FOR YOUR TIME. PLEASE RETURN YOUR COMPLETED FORM TO:

BHI Museum, Upton Hall, Upton, Newark-on-Trent, Nottinghamshire, NG23 5TE

Or scan and email to bhimuseum@bhi.co.uk