



Contact: E: education@bhi.co.uk • T: 01636 817604 • Address: BHI, Upton Hall, Newark, Notts. NG23 5TE, UK

Please complete the information below and return this form to the BHI (see contact details above).

EXAM ENTRY PERIOD: 1 November 2023 – 31 January 2024

It is a condition of exam entry that you are a member of the BHI

This form is for BHI members who reside in the UK and have already registered or are simultaneously registering for the level of diploma qualification (Level 3, 4 or 5) at which they want to enter exam units in 2024. You apply to enter exams units on this form.

You can find information on diploma qualifications and examination units, including the different levels and pathways in the Examination Guide and at www.bhi.co.uk.

Please complete all sections of this form and email or post to the contact details above.

1. Personal details

BHI Membership number:		Date of birth:		Gender:	
Title:	First name:	Other initials:			
Last name:					

Please note that your name and initials will appear on your certificate (if you pass) exactly as written above. Following your application we will communicate with you about the exams, for example to send you exam materials – please tell us below where you want them sent.

Address:					
Town:			County:		
Postcode:			Country:		
Phone:		Home	Work		Mobile
Email:					

I am a DLC registered holder: YES NO For candidates who are NOT a DLC registered holder the fee is £575 per unit.

All candidates please provide a 'Summary of experience and training relevant to the exams you are entering' (on Page 3).

2. Particular assessment requirements (see Examinations Guide)

Please tick where appropriate and enclose supportive information.

None:	<input type="checkbox"/>	Physical or mental disability:	<input type="checkbox"/>	English as a second language	<input type="checkbox"/>
Other:	<input type="checkbox"/>	Details:			

3. Ethnicity

Please tick and enclose supportive information where appropriate.

<input type="checkbox"/> Asian or Asian British – Pakistani	<input type="checkbox"/> Mixed – White and Black African
<input type="checkbox"/> Asian or Asian British – Bangladeshi	<input type="checkbox"/> Mixed – White and Asian
<input type="checkbox"/> Asian or Asian British – any other Asian background	<input type="checkbox"/> Mixed – Any other mixed background
<input type="checkbox"/> Black or Black British – Caribbean	<input type="checkbox"/> White – British
<input type="checkbox"/> Black or Black British – African	<input type="checkbox"/> White – Irish
<input type="checkbox"/> Black or Black British – any other Black background	<input type="checkbox"/> White – any other White background
<input type="checkbox"/> Chinese	<input type="checkbox"/> Any other ethnic origin group:
<input type="checkbox"/> Mixed – White and Black Caribbean	<input type="checkbox"/> Prefer not to say
Details, if required:	

Page 1/3. Please complete all sections.

Examination Unit Registration Form 2024

UK Candidates

4. Your level and pathway

<input type="checkbox"/>	I am already registered with EAL, or	
Register me as an examination candidate with EAL for the following:		
<input type="checkbox"/>	Diploma in Clock and Watch Servicing (Level 3) at £50.00	
<input type="checkbox"/>	Diploma in the Servicing and Repair of Clocks/Watches (Level 4) at £50.00	
<input type="checkbox"/>	Diploma in the Repair, Restoration and Conservation of Clocks/Watches (Level 5) at £50.00	
Levels 4 and 5 only. I am following the:		
<input type="checkbox"/>	Clock pathway, or the	<input type="checkbox"/>
		Watch pathway

5. Your units

I want to enter the following examination units in 2024: (please tick as appropriate).

<input type="checkbox"/>	D1: The Theory of Clock and Watch Servicing (Theory Examination)	<input type="checkbox"/>	D9: Servicing and Correcting Faults in a Striking Clock Movement (Servicing Test)
<input type="checkbox"/>	D2: Constructing Clock Components (Practical Test Piece)	<input type="checkbox"/>	D10: The Practical Servicing of Complex Clocks (Record of Repairs)
<input type="checkbox"/>	D3: Servicing and Correcting Faults in a Single Train Clock Movement (Servicing Test).	<input type="checkbox"/>	D11: The Theory of Complex Clocks and their Repair, Restoration and Conservation (Theory Examination)
<input type="checkbox"/>	D4: Servicing and Correcting Faults in a Quartz Watch (Servicing Test).	<input type="checkbox"/>	D12: The Dead Beat Escapement, Design and Construction (Practical Test Piece)
<input type="checkbox"/>	D5: Constructing Clock and Watch Components (Practical Test)	<input type="checkbox"/>	D13: The Practical Restoration and Conservation of Clocks (Portfolio)
<input type="checkbox"/>	D6: Drawing Clock/Watch Escapements	<input type="checkbox"/>	D14: The Practical Servicing of Quartz and Mechanical Watches (Record of Repairs)
<input type="checkbox"/>	D7: The Practical Servicing of Clocks (Record of Repairs)	<input type="checkbox"/>	D15: Servicing and Correcting Faults in a Manual Winding Watch Movement (Servicing Test)
<input type="checkbox"/>	D8: The Recoil Escapement, Design and Construction	<input type="checkbox"/>	D16: Servicing and Correcting Faults in an Automatic Watch (Servicing Test)
		<input type="checkbox"/>	D17: The Practical Servicing of Complex Watches (Record of Repairs)
		<input type="checkbox"/>	D18: The Theory of Complex Watches & their Repair, Restoration & Conservation (Theory Examination)
		<input type="checkbox"/>	D19: The Practical Restoration and Conservation of Watches (Portfolio)
		<input type="checkbox"/>	D20: Servicing and Correcting Faults in a Chronograph Movement (Servicing Test). It is a requirement that you have passed the D16 Exam before enter this exam unit.
			Please note that a returnable deposit is required of £115. This will be refunded after the appeals date, providing items are returned undamaged.

6. Exam location

Examinations take place at the BHI, Upton Hall, Upton, Newark, NG23 5TE.

7. Appeal fee

The appeal fee for 2024 is £115. Please see the Examinations Handbook for further details.

Page 2/3. Please complete all sections.

Examination Unit Registration Form 2024 UK Candidates

8. Payment

EAL Registration and Examination Units:		Cost (£)
Registration Fee (if not already registered with EAL)	<input type="checkbox"/>	The cost is £50 per Diploma (See section 4):
Number of Units (Excluding Servicing)	<input type="checkbox"/>	at a cost of £230 per unit:
Number of Servicing Units	<input type="checkbox"/>	at a cost of £230 per unit:
D20: Refundable deposit (required) <small>This will be refunded after the appeals date, providing items are returned undamaged</small>	<input type="checkbox"/>	£230:
Material for making a practical test piece. <small>(You can order a small pack of materials consisting of brass, carbon steel or guage plates. Please note that this does not include tools)</small>		
Number of Unit D2 Materials	<input type="checkbox"/>	£25 per pack:
Number of Unit D5 Materials	<input type="checkbox"/>	£25 per pack:
Number of Unit D12 Materials	<input type="checkbox"/>	£25 per pack:
Additional jewel(s) <small>I am aware that I will be provided with a jewel for Unit D5, nevertheless I would like to order the following:</small>		
Number of Additional Jewels	<input type="checkbox"/>	£15 per jewel:
		Total:

<input type="checkbox"/>	I paid the total by bank transfer on (date): <input style="width: 150px;" type="text"/> into the BHI bank account NatWest Bank, Account Number: 97129380, Sort Code: 60-20-15, IBAN GB18 NWBK60201597129380, BIC NWBK GB2L Please state your Initials and Surname on your transfer
<input type="checkbox"/>	I wish to pay by card. (Debit and credit cards accepted. We will email you a link so that you can pay online)

9. Additional Information (if required)

10. Summary of experience and training relevent to the exams you are entering

11. I abide by the terms of entry contained in the Examinations Guide

Signature:		Date:	
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Page 3/3. Please complete all sections.